UNIFORM NUMBERING PLAN
PROCEDURE FOR CONVERSION

1. GENERAL
1.01 This section describes the procedure for converting existing Bell System Practices to the Plant Series using the Uniform Numbering Plan.
1.02 Conversion will be accomplished by systems, types of offices or types of equipment. All practices within an existing series presently associated with a particular type of carrier system, central office, teletypewriter equipment, pole lines, etc, will be converted at one time.

2. PROCEDURE
2.01 At the time conversion of a particular series of practices is to be started the following procedure will be followed.

BY THE A.T.&T. CO.
2.02 A P.E.L. and P.O.L. will be sent to the Operating Companies —
(1) Indicating that conversion is being started on a series or the first group within a series.

Note: If a series is being converted by groups, information concerning the conversion of subsequent groups will be transmitted to the Operating Companies by a P.E.M.

(2) Requesting by a specified date a complete list of locally prepared practices written on the subject covered by the series or group of practices being converted. The list should include the section number, title and issue. These lists will be returned to the Operating Companies prior to the date of conversion, showing the new number assignments for the locally prepared practices.

2.03 A Division Numerical Index (Section XXX-000-000) and a Division Cross Reference List (Section XXX-000-020) will be released on a B.S.P.M., listing the new Plant Series numbers, issue numbers and titles of the sections that are being converted.

2.04 A Cross Reference List (Section 000-020-ZZZ) will be provided for each series or portion of a series that is being converted. This list will show the old section numbers numerically and the corresponding new Plant Series numbers. If sections being converted were previously numbered in more than one series, a Cross Reference List for each series will be issued.

BY THE OPERATING COMPANIES
2.05 Using the information contained in the P.E.L., P.O.L. or P.E.M., decide whether it will be more economical to renumber the sections locally or to order complete reprinted divisions from the Western Electric Company bearing the new numbers.
2.06 To renumber sections in the field, the method outlined below is suggested:
(a) Obtain locally, 3 rubber stamps as follows:
(1) BELL SYSTEM PRACTICES
(2) SECTION
(3) ADDENDUM

(b) Stamp Page 1 of each section and addendum as shown in Fig. 1.

(c) Referring to the Cross Reference List, renumber each section with the new number.

(d) Retain existing issue number, rating, date and copyright notice.

(e) Cross out the old section number and the entire old page heading in the upper left-hand corner of Page 1 as shown in Fig. 1.

2.07 Renumber the locally prepared practices using the new numbers assigned by the A.T.&T. Company. Retain existing issue letter and date.

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TYPE L CARRIER
CARRIER AND PILOT SUPPLY

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L CARRIER SYSTEM
CARRIER AND PILOT SUPPLY
TRANSFER OF CARRIER AND PILOT SUPPLIES AND
LINE PILOT SWITCHING

Fig. 1 – Example of Renumbered Section and Addendum